**FORMS**

**Interview Questions:**

1. Student name:
2. Person’s full name and title/position:
3. Background, education and/or training, and years of experience:
4. Special skills, licensing, physical demands, unique equipment, etc:
5. Job History – including how and why they chose their current position:
6. Major duties and responsibilities (day in the life, # of hours worked per week, # of co-workers they interact with, etc.):
7. What makes the job satisfying (setting, skills used, salary/benefits, hours, etc.):
8. What they find most challenging about their job:
9. Skills and/or character traits necessary for a good fit/career success (patience, detail oriented, computer skills, self-motivated, communication, etc.):
10. Advice for someone interested in this field (or general advice for students):
11. Something new or interesting you learned:

Date/time of interview:

Signature: